



## Authorised persons allowed to collect your child

Please give details below of ALL people, including yourself, who may collect your child from Reception Class. All persons will need to know the password you choose and supply this to staff upon collection. No child will be released to a person/persons who does not appear on this list and/or does not know the relevant password, unless you have advised in advance/‘phoned school on 01384 818750 giving their full details and they supply the correct password to staff when asked. Thank you for your co-operation.

I (parent) (print name) \_\_\_\_\_ (sign) \_\_\_\_\_ give  
 authorisation for the following people to collect my child (print child’s name)  
 \_\_\_\_\_ from Reception Class. Dated \_\_\_/\_\_\_/\_\_\_\_\_

Name	Address	Telephone number	Relationship to child eg grandparent, aunt, family friend etc...
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

**Password**