

Coronavirus (COVID-19): Risk Assessment Action Plan

Quarry Bank Primary School

Assessment conducted by: Alex Rawlings	Job title: Headteacher	Covered by this assessment:
Date of assessment: 22nd May 2020	Date of review: 1 <sup>st</sup> March 2021	



The sole purpose of this risk assessment is to support schools in preparing for all pupils, in all year groups, to return to school full-time from the beginning of the autumn term **while reducing the risk of coronavirus transmission**. The risk assessment has been written in collaboration with a number of local authorities.

- For the purpose of this risk assessment, the term ‘coronavirus’ to refer to coronavirus disease 2019 (COVID-19). Schools must ensure that this risk assessment reflects the local setting and context of the school. Staff must be consulted with regard to this risk assessment (this must take into consideration all types of workers including agency workers, casual staff and contractors and any other adult on site as well as your permanent staff).
- This risk assessment is not exhaustive and is issued to schools as a template to assist in the production of a comprehensive document that covers the particular circumstance of the setting – **as such, the risks and risk controls should be deleted/amended/added-to to reflect the school**.
- This should be viewed alongside relevant advice and guidance from the Department of Education and reflect any additional subsequent guidance issued to schools.
- For further reference, <https://www.gov.uk/government/latest?departments%5B%5D=department-for-education>, including the documents below, issued on the 11 May 2020:
  - [Coronavirus \(COVID-19\): guidance for schools and other educational settings](#)
  - [Details on phased wider opening of schools, colleges and nurseries](#)
  - [Coronavirus \(COVID-19\): implementing protective measures in education and childcare settings](#)
  - [Actions for educational and childcare settings to prepare for wider opening from 1 June 2020](#)
  - [What parents and carers need to know about schools and other education settings during the coronavirus outbreak](#)
  - [Opening schools for more children and young people: initial planning framework for schools in England \(updated 12 May \)](#)
  - [What parents and carers need to know about schools and other education settings during the coronavirus outbreak](#)

<b>Key:</b>	
Level of risk prior to control:	Identifies the risk before any steps to reduce the risk have been taken
Risk Description:	Outlines the area of concern. This list is not exhaustive, and schools should add/amend/delete where appropriate e.g. risks for pupils with complex needs.
Risk Controls:	The measures that will be taken to minimise the risk. These are generic and should be adapted for the school context.
Impact:	Could be L/M/H or numeric, depending on what is used in the school setting.
Likelihood:	Could be L/M/H or numeric, depending on what is used in the school setting. <b>NB IF IMPACT AND LIKELIHOOD ARE BOTH HIGH, THEN THE ACTIVITY SHOULD BE STOPPED UNTIL ADDITIONAL CONTROL MEASURES ARE PUT IN PLACE.</b>
Responsible person:	The identified staff member(s) responsible for implementing the risk controls.

Completion Date:	The date by which required plans for controls will be in place. <b>To support planning, identify which controls need to be in place before pupils return to the setting. Individual schools can then personalise to their own setting.</b>
Line Manager Check:	Sign off to ensure that the risk has been minimised as far as possible.

Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
The school lapses in following national guidelines and advice, putting everyone at risk	<b>M</b>	<p>To ensure that all relevant guidance is followed and communicated:</p> <ul style="list-style-type: none"> <li>The school to keep up-to-date with advice issued by, but not limited to, DfE, NHS, Department of Health and Social Care and PHE, and review its risk assessment accordingly</li> <li>Information on the school website is updated.</li> <li>Pupils updated via staff in classrooms as necessary.</li> <li>Any change in information to be shared with Chair and /or Vice Chair of Governors and passed on to Parents/carers/carers and staff by email/text messaging service</li> <li><b>Both the Headteacher and School Business Manager to receive and read the daily DfE updates.</b></li> </ul> <p>As a result, the school has the most recent information from the government, and this is distributed throughout the school community.</p>	<b>L</b>	<b>M</b>	<p><b>AR</b></p> <p><b>JB</b> <b>JW/JHi</b> <b>AR</b></p> <p><b>AR/JB</b></p>	<p><b>18/5/2020</b> <b>AND</b> <b>ONGOING</b></p> <p><b>ONGOING</b> <b>ONGOING</b> <b>ONGOING</b></p> <p><b>ONGOING</b></p>	<p><b>ND/AP</b> <b>(GOVS)</b></p> <p><b>JW</b> <b>AR</b> <b>ND/AP</b></p> <p><b>ND/AP</b></p>

Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
Poor communication with Parents/carers/carers and other stakeholders	<b>H</b>	<ul style="list-style-type: none"> <li>All staff/pupils aware of current actions and requirements and reminded frequently using school communication systems</li> <li>Headteacher to share risk assessment with all staff</li> <li>Parents/carers notified of risk assessment plan and shared with parents/carers via website and messaging service.</li> <li><b>Class Dojo now used as an additional communication tool.</b></li> </ul>	<b>M</b>	<b>M</b> Still struggling to ensure all parents are accessing communications	<b>AR</b>  <b>AR</b> <b>AR</b>  <b>CT</b>	<b>ONGOING</b>  <b>ONGOING</b> <b>ONGOING</b>  <b>ONGOING</b>	<b>AR/JW</b>  <b>AR/JW</b> <b>AR/JW</b>  <b>AR/JW</b>
Lack of awareness of policies and procedures	<b>H</b>	<ul style="list-style-type: none"> <li>School leaders will ensure that all policies impacted on by coronavirus controls are updated</li> <li>All staff, pupils and volunteers will make themselves aware of all relevant policies and procedures including, but not limited to, the following: <ul style="list-style-type: none"> <li>Health and Safety Policy</li> <li>First Aid Policy</li> <li>Intimate care policy</li> <li>Behaviour policy</li> </ul> </li> <li>Staff absence reporting procedures <b>and notification of Covid test results</b></li> </ul>	<b>M</b>	<b>M</b>	<b>AR/JW/JHi</b>  <b>JW/JHi</b>	<b>ONGOING</b>  <b>1<sup>st</sup> SEPTEMBER 2020 AND ONGOING</b>	<b>JW</b>  <b>JW/JHi</b>



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		<p>must contact the school as soon as possible if they believe their child has been exposed to coronavirus</p> <ul style="list-style-type: none"> <li>• Pupils are made aware of the school's infection control procedures in relation to coronavirus via a coordinated programme of delivery from staff on the morning of their first day in school. All are informed that they must tell a member of staff if they begin to feel unwell</li> <li>• Staff are made aware of any updates to policies and are reminded of the protocols regularly, mainly by daily electronic (or paper version) briefing</li> </ul> <p>As a result, all staff and pupils are aware of the policies and procedures in place to keep themselves safe in school.</p>			<u>DESIGNATED CLASS TEACHER</u>	<p><u>2<sup>ND</sup> SEPTEMBER 2020</u></p> <p><u>ONGOING</u></p>	<u>JW/JHi</u>
Poor hygiene practice in school - <b>general</b>	<b>H</b>	<ul style="list-style-type: none"> <li>• <b>Official PHE/Dudley Posters</b> are displayed at the entrance to the school, around school and in every classroom reminding staff, pupils, parents/carers and visitors of the hygiene practice required in school (e.g. social distancing and washing of hands)</li> <li>• Pupils to wash their hands with soap for no less than 20 seconds at all times as denoted in the Quarry</li> </ul>	<u>M</u>	<u>M</u>	<p><u>JW/JHi</u></p> <p><u>CLASS TEACHER</u></p>	<p><u>1<sup>st</sup> SEPTEMBER 2020</u></p> <p><u>ONGOING</u></p>	<p><u>JW/JHi</u></p> <p><u>JW/JHi</u></p>

Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
		<p>Bank Primary School return to school plan and as required.</p> <ul style="list-style-type: none"> <li>Teachers to reiterate key messages in class-time (when directed) to pupils to:               <ul style="list-style-type: none"> <li>Cover coughs and sneezes with a tissue,</li> <li>To throw all tissues in a bin (and then wash hands),</li> <li>To avoid touching eyes, nose and mouth with unwashed hands.</li> </ul> </li> <li>Additional alcohol-based sanitiser (that contains no less than 60 percent alcohol) and tissues to be provided for the school reception area, classrooms and other key locations for staff, pupils and visitors</li> <li>Infection control procedures are adhered to as far as possible in accordance with the DfE and PHE's guidance</li> <li>Sufficient amounts of soap (or hand sanitiser where applicable), clean water, paper towels and waste disposal bins are supplied in all toilets and kitchen areas</li> <li>Hand washing facilities are supervised by staff when pupils are washing their hands to avoid</li> </ul>			<p><u>CLASS TEACHER</u></p> <p><u>ALL STAFF</u></p> <p><u>ALL STAFF</u></p> <p><u>JB</u></p> <p><u>JW/JHi</u></p> <p><u>JB</u></p> <p><u>JW/JHi</u></p>	<p><u>ONGOING</u></p> <p><u>1<sup>st</sup> September 2020 and ONGOING</u></p> <p><u>1<sup>st</sup> SEPTEMBER 2020 and ONGOING</u></p> <p><u>1<sup>st</sup> SEPTEMBER 2020 and ONGOING</u></p> <p><u>2ND SEPTEMBER 2020 and ONGOING</u></p>	<p><u>JW/JHi</u></p> <p><u>JW/JHi/JB</u></p> <p><u>JW/JB</u></p> <p><u>JW/JHi</u></p> <p><u>JW</u></p> <p><u>JW</u></p>

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		<p>overcrowding in hand washing areas and to ensure correct washing technique</p> <ul style="list-style-type: none"> <li>• Pupils and staff do not share cutlery, cups or food.</li> <li>• Staff to ensure cups, glasses and utensils they used are all washed in school dishwashers (not hand washed)</li> <li>• Staff members are asked by the school to carry out additional cleaning - Door handles, doors and toilets are cleaned at regular intervals throughout the day and paper/hand towels are refilled regularly when required.</li> <li>• Additional 'day-cleaner' appointed to support regular cleaning of high-touch points and additional midday cleaning duties. Appointed for all day.</li> <li>• Additional whole-school deep clean on a Friday afternoon from 3.00pm onwards.</li> <li>• Modified cleaning arrangements in the case of a symptomatic child/adult in the school setting have been put in place.</li> <li>• Soft furnishings are removed throughout school</li> </ul> <p>As a result, all pupils and staff are adhering to high standards of hygiene to minimise risk of transmission.</p>			<p><u>JW</u></p> <p><u>JW</u></p> <p><u>CT/TAs</u></p> <p><u>MR/SH</u></p> <p><u>MR/SH</u></p>	<p><u>1<sup>st</sup> SEPTEMBER 2020 and ONGOING</u></p> <p><u>1<sup>st</sup> SEPTEMBER 2020 and ONGOING</u></p>	<p><u>JW</u></p> <p><u>JW/JHi</u></p> <p><u>JW</u></p> <p><u>AR</u></p> <p><u>AR</u></p> <p><u>AR</u></p>



Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
Poor hygiene practice – specific – school entrance	<b>M</b>	<ul style="list-style-type: none"> <li>• Clear signage in place regarding social distancing</li> <li>• Areas touched to be wiped down</li> <li>• Discourage parents/carers from entering the school building</li> <li>• Rearrange furniture in reception area to facilitate social distancing.</li> </ul> <p>As a result, reception staff are protected.</p>	<b>L</b>	<b>L</b>	<b>JB</b>  <b>AR and SM</b>  <b>AR/SM</b>  <b>JB/SM</b>	<b>1<sup>st</sup> SEPTEMBER 2020</b>  <b>1<sup>st</sup> SEPTEMBER 2020 and ONGOING</b>  <b>1<sup>st</sup> SEPTEMBER</b>	<b>JW</b>  <b>JB</b>  <b>JW</b>  <b>JW</b>
Poor hygiene practice – specific – office spaces.	<b>M</b>	<ul style="list-style-type: none"> <li>• Tissues/hand sanitiser to be available in office locations</li> <li>• Staff to wash hands on arrival at school</li> <li>• Each individual is responsible for wiping down their own work area before and after use.</li> <li>• Other persons not permitted to use telephones/keyboards etc assigned to specific members of office staff unless (with regard to phones, in an emergency situation)</li> <li>• Medical Room to be only accessed by limited number of staff</li> </ul>	<b>L</b>	<b>M</b>	<b>JB</b>	<b>1<sup>st</sup> SEPTEMBER 2020 and ONGOING</b>	<b>JW</b>

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		<ul style="list-style-type: none"> <li>Other adults are to call (personal mobile 'phone use in school to be relaxed under current conditions)/email where possible so that visits to the office can be reduced.</li> </ul> <p>As a result, office practice in office spaces limits the risk of the spread of any infection.</p>					
<p>Poor hygiene practice – specific - spread of potential infection at the start of the school day.</p>	<p><b>H</b></p>	<p>In line with government advice:</p> <ul style="list-style-type: none"> <li>Issue information to young people, parents/carers and visitors not to enter the school if they display any symptoms of coronavirus</li> <li>Explain that there is an expansion of testing available to pupils who show additional symptoms (explain what they are)</li> <li>Issue information to parents/carers about arrival and departure procedures, including safe drop-off and pick-up</li> <li>Inform each year group and their parents/carers of their allocated times for the beginning and end of their school day - see return to school plan/September 2020.</li> <li>Inform each year group and their parents/carers of the allocated entrance and exit points to school</li> </ul>	<p><b>M</b></p>	<p><b>M</b></p>	<p><u>AR</u></p> <p><u>AR</u></p> <p><u>AR</u></p> <p><u>AR</u></p> <p><u>JW</u></p>	<p><u>1<sup>st</sup> SEPTEMBER 2020 and ongoing</u></p> <p><u>1<sup>st</sup> SEPTEMBER 2020 and ongoing</u></p> <p><u>1<sup>st</sup> SEPTEMBER 2020 and ongoing</u></p> <p><u>2<sup>ND</sup> SEPTEMBER 2020 and ongoing</u></p>	<p><u>AR</u></p> <p><u>AR</u></p> <p><u>AR</u></p> <p><u>AR</u></p> <p><u>AR</u></p>

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		<p>and where they should go on arrival – see return to school plan/September 2020.</p> <ul style="list-style-type: none"> <li>• Pupils to be supervised in accessing hand-washing facilities on arrival, ensuring that pupils queue while maintaining social distancing as they wait for facilities</li> <li>• Ensure that pupils clean their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating.</li> <li>• Soap and water is the best approach to this and schools should endeavor to ensure there are enough hand washing facilities available. The correct hand washing routine should be followed.</li> <li>• hand sanitiser ‘stations’ are an alternative and sufficient of these should be available so that all pupils and staff can clean their hands regularly between washings.</li> <li>• ensure supervision of hand sanitiser use given risks around ingestion.</li> <li>• Small children and pupils with complex needs should continue to be helped to clean their hands properly.</li> <li>• All staff to wash hands on arrival in school</li> </ul>			<p><u>AR/CLASS TEACHER</u></p> <p><u>AR/CLASS TEACHER</u></p> <p><u>AR/CLASS TEACHER</u></p> <p><u>AR/CLASS TEACHER</u></p> <p><u>AR/CLASSTEACHER</u></p> <p><u>AR</u></p> <p><u>AR/ND</u></p>	<p><u>2ND SEPTEMBER 2020 and ongoing</u></p> <p><u>2ND SEPTEMBER 2020 and ongoing</u></p> <p><u>1ST SEPTEMBER 2020 and ongoing</u></p>	<p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>AR</u></p>

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		<ul style="list-style-type: none"> <li>• Make it clear to Parents/carers and pupils that they cannot congregate at the front of school prior to the start of the school day</li> <li>• Make parents aware of the 'staying on the left' system in place when walking down the log roll.</li> <li>• Make parents/carers and pupils aware of government recommendations with regard to transport. Inform Parents/carers and pupils of restrictions and plans relating to school transport</li> <li>• Issue information to pupils in relation to restrictions on their movement around the site</li> <li>• Sufficient supplies of hand-washing supplies should be provided to accommodate this procedure at the start of the day.</li> </ul> <p>Staggered start times have been changed so that a start of day window (8.40am-9.00am) has been implemented, meaning that parents with multiple children in school do not have to wait to drop the children off.</p>			<p><u>AR/ND</u></p> <p><u>AR/ND</u></p> <p><u>JW/CLASS TEACHER</u></p> <p><u>JW/JB/CLASS TEACHER</u></p>	<p><u>1ST SEPTEMBER 2020 and ongoing</u></p> <p><u>2<sup>ND</sup> SEPTEMBER 2020 AND ONGOING</u></p> <p><u>2<sup>ND</sup> SEPTEMBER 2020 AND ONGOING</u></p>	<p><u>AR</u></p> <p><u>AR</u></p> <p><u>JW</u></p> <p><u>JW</u></p>

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		<p>All adults are to wear face masks/visors whilst in any public or communal space on the school site. Parents are to wear masks at drop-off/collection times.</p> <p>As a result, the risk of infection is reduced as pupils and staff arrive at school.</p>					
<p>Poor hygiene practice – specific – toilet/changing facilities.</p>	<p><b>H</b></p>	<ul style="list-style-type: none"> <li>Staff to wear additional PPE when supporting pupils with toileting routines – mask, gloves, apron and face shield if there is a risk of ‘splash’</li> <li>All changing surfaces to be cleaned before and after each use</li> <li>Nappies/soiled items to be disposed of in yellow bags</li> <li>Staff to follow specific intimate care procedures as per updated policy (May 2020)</li> <li>Any soiled clothes are put into a plastic bag (double bagged) and sent home.</li> </ul> <p>Additional midday cleaning of toilets as per the Dudley cleaning midday checklist.</p> <p>As a result, safe practices are followed and the risk of infection is reduced for staff and pupils.</p>	<p><b>M</b></p>	<p><b>M</b></p>	<p><u>JW</u></p> <p><u>JHi</u></p> <p><u>JHi</u></p> <p><u>JHi</u></p> <p><u>JW/JHi</u></p>	<p><u>2<sup>ND</sup> SEPTEMBER 2020 AND ONGOING</u></p> <p><u>2<sup>ND</sup> SEPTEMBER 2020 AND ONGOING</u></p> <p><u>2<sup>ND</sup> SEPTEMBER 2020 AND ONGOING</u></p> <p><u>2<sup>ND</sup> SEPTEMBER 2020 AND ONGOING</u></p>	<p><u>AR</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p>

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Poor hygiene practice – specific - end of the school day.	<b>H</b>	<ul style="list-style-type: none"> <li>Issue information to parents/carers about departure procedures, including safe pick-up</li> <li>Inform pupils and Parents/carers of their allocated times for the end of their school day – see return to school plan</li> <li>Inform pupils and their parents/carers of the allocated exit points and pick up points – see return to school plan</li> <li>Make it clear to parents/carers and pupils that they cannot congregate at the front of school/in the playground prior to the end of the school day. If waiting to collect pupils, parents/carers are to remain in cars and park safely away from school</li> <li>Make parents/carers and pupils aware of government recommendations with regard to transport. Inform Parents/carers and pupils of restrictions and plans relating to school transport and potential road closures.</li> </ul> <p>Children are to be collected at altered staggered times so that parents and children can get off site quicker</p>	<b>M</b>	<b>H</b>	AR AR AR AR AR	<u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u> <u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u> <u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u> <u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u> <u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u>	AR AR AR AR/ND AR/ND

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		<p>than they currently are doing, further reducing the risk of contact with others.</p> <p>As a result, the risk of infection is reduced as pupils and staff leave school.</p>															
Ill health in school.	<b>H</b>	<ul style="list-style-type: none"> <li>Staff are informed of the symptoms of possible coronavirus infection, e.g. currently a cough, difficulty in breathing and high temperature, a loss of taste or a loss of smell, and are kept up-to-date with national guidance about the signs, symptoms and transmission of coronavirus. Staff are briefed where there are changes to the national guidance on coronavirus.</li> <li>Where children present additional symptoms (below), parents are informed and encouraged to get tests booked, though no isolation is required:</li> </ul> <table border="1"> <tr> <td>Loss of Appetite</td> <td>Sore Throat</td> </tr> <tr> <td>Extreme Tiredness</td> <td>Sneezing</td> </tr> <tr> <td>Headaches</td> <td>*Diarrhoea (must be clear of symptoms for 48hrs before returning to school)</td> </tr> <tr> <td>Joint Pain or Muscle Ache</td> <td>**Vomiting (must be clear of symptoms for 48hrs before returning to school)</td> </tr> <tr> <td>Nausea</td> <td>Runny Nose or Congestion</td> </tr> </table>	Loss of Appetite	Sore Throat	Extreme Tiredness	Sneezing	Headaches	*Diarrhoea (must be clear of symptoms for 48hrs before returning to school)	Joint Pain or Muscle Ache	**Vomiting (must be clear of symptoms for 48hrs before returning to school)	Nausea	Runny Nose or Congestion	<b>M</b>	<b>M</b>	<p><b>JW</b></p> <p><b>JB</b></p> <p><b>JW</b></p>	<p><b>1<sup>ST</sup> SEPTEMBER 2020 and ongoing</b></p> <p><b>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</b></p> <p><b>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</b></p>	<p><b>AR</b></p> <p><b>JW</b></p> <p><b>AR</b></p>
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		<ul style="list-style-type: none"> <li>• Appropriate PPE is sourced and guidance on its location, use and disposal issued to staff in line with government guidance on what to do if a pupil or staff member becomes unwell – see return to school plan</li> <li>• All staff are informed of the procedure in school relating to a pupil becoming unwell (Covid-19 related) in school – see return to school plan</li> <li>• All staff advised of the procedure in school if a member of staff becomes unwell.</li> <li>• Ensure all staff absences are appropriately recorded.</li> <li>• Any pupil who displays signs of being unwell is immediately taken to their isolation zone and parents contacted to collect them.</li> <li>• Any staff member who displays signs of being unwell immediately to notify the staff in their bubble and leave the premises. Office staff will inform AR/JW.</li> <li>• Staff ensure that any unwell pupils are moved to an isolation room as described in the return to school plan. School admin team to contact parents/carers.</li> </ul>			<p><u>JW</u></p> <p><u>JB</u></p> <p><u>JHi</u></p> <p><u>JW</u></p> <p><b><u>Members of staff in the ill child's phase bubble, supported in decision making by AR/JH/JW</u></b></p> <p><u>CLASSTEACHER</u></p> <p><u>CLASSTEACHER</u></p>	<p><u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u></p> <p><u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u></p> <p><u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u></p> <p><u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u></p> <p><u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u></p> <p><u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u></p> <p><u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u></p>	<p><u>AR</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>AR</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p>





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		<p>summoned immediately if the pupil's symptoms worsen.</p> <ul style="list-style-type: none"> <li>• Areas used by unwell pupils who need to go home are identified as out of bounds, thoroughly cleaned and disinfected once vacated as per the <b>cleaning in response to a symptomatic child document</b>.</li> <li>• <b>Home test kits are available for those families that are unable to access a test. They are also available to staff members, at the headteacher's discretion.</b></li> <li>• <b>Once parents have received test results, they are to be sent to <a href="mailto:covid@quarry.dudley.sch.uk">covid@quarry.dudley.sch.uk</a> so that school is confident that children can return.</b></li> <li>• <b>The daily attendance register is submitted to the DfE.</b></li> </ul> <p>As a result, any member of the school community who becomes unwell, is isolated quickly and appropriate action is taken to minimise the risk of infection.</p>					
Poor management of pupil numbers reduces the ability of pupils and staff to	<b>H</b>	<ul style="list-style-type: none"> <li>• Leaders to identify and communicate clearly to parents/carers and pupils who is to attend and the times they are to attend</li> </ul>	<b>L</b>	<b>L</b>	<b>AR</b>  <b>AR</b>	<b>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</b> <b>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</b>	<b>AR/ND/AP</b>  <b>AR/ND/AP</b>

Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
practice social distancing.		<ul style="list-style-type: none"> <li>Timetable reviewed and refreshed and programme communicated to teachers and staff</li> <li>Leaders to consider how best to supplement remote education with face-to-face support for pupils.</li> </ul> <p>As a result, staff and pupils are clear about where they should be, the times that they should be there and what they are delivering.</p>			<u>AR/JW/JHi/SR/VH</u>  <u>AR/JW/JHi/SR/VH</u>	<u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u>  <u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u>	<u>AR/ND/AP</u>  <u>AR/ND/AP</u>
A pupil is tested and has a confirmed case of coronavirus.	<b>H</b>	<p>In line with government advice:</p> <ul style="list-style-type: none"> <li>The rest of the class/group should be advised to self-isolate for 10 days. Refer to the school symptom management Standard Operating Procedure (SOP) <a href="#">version 8</a>.</li> <li><b>The Headteacher will contact the DfE helpline for further support if required.</b> Then PHE's local protection teams to conduct a rapid investigation and will advise school on appropriate action.</li> </ul> <p>As a result, school leaders taken appropriate action in the event of a confirmed case of coronavirus.</p>	<b>M</b>	<b>M</b>	<u>AR</u>  <u>AR</u>	<u>NA</u>  <u>Date a case confirmed and advised to school</u>	<u>AR</u>  <u>AR</u>

Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
		 <p>Schools Symptom Management SOP V6</p>					
Insufficient staff to run face-to-sessions for pupils.	<b>H</b>	<ul style="list-style-type: none"> <li>Leaders to ensure that they have a complete list of shielded (clinically extremely vulnerable) and clinically vulnerable adults for their school</li> <li>Leaders to ensure that those who are required to self-isolate/shield on medical grounds do not attend the setting at all and cover identified where possible</li> <li>Protocols for staff to inform leaders if they need to self-isolate are clearly in place</li> <li>Leaders ensure that phase teachers are in a position to cover one another by supporting remote learning across the phase.</li> <li>Teachers are able to deliver remote learning effectively, including live MS Teams meetings.</li> </ul> <p>As a result, sufficient staff cover in place to provide the face-to-face support sessions for pupils.</p>	<b>M</b>	<b>M</b>	<p><u>AR/JW</u></p> <p><u>AR/JW</u></p> <p><u>AR/JW</u></p> <p><u>AR/JW</u></p>	<p><u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u></p> <p><u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u></p> <p><u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u></p> <p><u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u></p>	<p><u>AR</u></p> <p><u>AR</u></p> <p><u>AR</u></p> <p><u>AR</u></p>



Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
Spread of infection in classrooms/shared areas.	<b>H</b>	<ul style="list-style-type: none"> <li>All unnecessary items to be removed from classrooms and learning environments and stored elsewhere</li> <li>Pupils to be directed to specific seats in classrooms and to maintain seats during the day as far as possible</li> <li>Tissues and hand sanitiser to be located in each classroom/learning space</li> <li>Bins containing used tissue etc to be emptied at least twice daily in classrooms.</li> <li>Contact with communal surfaces, such as door handles etc to be minimised. Doors to be kept open</li> <li>Where possible, windows to be opened to provide ventilation.</li> <li>Avoid the use of learning areas that are not ventilated at all, such as the library.</li> <li>Inform all pupils that they must retain equipment given to them school for their own personal use (stationery, calculators etc) to reduce the risk of infection</li> <li>staff to clean IT equipment (esp keyboards) with anti-bacterial wipes before and after each use</li> </ul>	<b>M</b>	<b>M</b>	<p><u>CLASS TEACHER</u></p> <p><u>CLASS TEACHER</u></p> <p><u>AR/JW/JHi</u></p> <p><u>CLASS TEACHER</u></p> <p><u>JB</u></p> <p><u>JB</u></p> <p><u>CLASS TEACHER</u></p> <p><u>CLASS TEACHER</u></p> <p><u>CLASS TEACHER</u></p> <p><u>WHOEVER USING THE TELEPHONE</u></p> <p><u>CLASS TEACHER</u></p>	<p><u>1<sup>ST</sup> SEPTEMBER 2020</u></p> <p><u>1<sup>ST</sup> SEPTEMBER 2020</u></p> <p><u>1<sup>ST</sup> SEPTEMBER 2020</u></p> <p><u>1<sup>ST</sup> SEPTEMBER 2020 AND ONGOING</u></p> <p><u>ONGOING</u></p> <p><u>ONGOING</u></p> <p><u>ONGOING</u></p> <p><u>ONGOING</u></p> <p><u>ONGOING</u></p> <p><u>ONGOING</u></p>	<p><u>JW/JHi</u></p> <p><u>JW/JHi</u></p> <p><u>AR</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p>

Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
		<ul style="list-style-type: none"> <li>• Shared telephone handsets to be cleaned with anti-bacterial wipes before and after each use</li> <li>• Shared teaching resources to be cleaned prior to and after use</li> <li>• If any bodily fluids come into contact with classroom equipment, ensure that gloves are worn to remove the piece of equipment before it is thoroughly cleaned</li> <li>• Guidance issued to staff on the use of the staff room and staff toilet area, including maximum numbers at any one time - see return to school plan/September 2020. Staff to be reminded to adhere to social distancing at all times</li> <li>• Hand sanitiser to be in place at photocopiers/shared keyboards/telephones etc</li> <li>• Staff must use school dishwasher to wash cutlery, crockery etc.</li> <li>• <b>Additional cleaning throughout school by day-cleaner</b></li> <li>• <b>Adults to wear masks in communal/public areas in school</b></li> </ul>			<p><u>ALL STAFF</u></p> <p><u>ALL STAFF</u></p> <p><u>ALL STAFF</u></p> <p><u>ALL STAFF</u></p>	<p><u>ONGOING</u></p> <p><u>ONGOING</u></p> <p><u>ONGOING</u></p> <p><u>ONGOING</u></p> <p><u>ONGOING</u></p> <p><u>ONGOING</u></p>	<p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p>

Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
		As a result, the risk of infection to staff and pupils in classrooms is reduced.					
Poor pupil behaviour increases the risk of the spread of the infection.	<b>H</b>	<ul style="list-style-type: none"> <li>Pupils are reminded of the behaviour policy on their return to school following 'Step-Up September' plan.</li> <li>Sanctions (and how they will be applied in the context of social distancing) are clearly communicated to pupils and parents/carers. Behaviour policy is adjusted as a consequence</li> <li>Pupils' individual behaviour plans are reviewed and specific control measures identified and shared with pupils and staff where necessary.</li> <li>Behaviour policy amended to reflect the necessity to social distance and avoid bodily fluids i.e. if a child routinely bites or spits then they cannot be part of the provision.</li> </ul> <p>As a result, pupils and staff understand the behaviour policy/individual plans in context.</p>	<b>M</b> <b>M</b> <b>M</b> <b>M</b>	<b>M</b> <b>M</b> <b>M</b> <b>H</b>	<b>AR/JW</b> <b>AR</b> <b>JW/JHi</b> <b>AR/JW/JHi</b>	<b>2<sup>nd</sup> September 2020 and ongoing</b> <b>1<sup>st</sup> September 2020 and ongoing</b> <b>1<sup>st</sup> June 2020 and ongoing</b>	<b>AR</b> <b>AR</b> <b>AR</b> <b>AR</b>
Pupils with complex needs are not adequately prepared	<b>H</b>	<ul style="list-style-type: none"> <li>SLC are to commence normal teaching commitment and will adhere to Quarry Bank procedures</li> </ul>	<b>M</b>	<b>M</b>	<b>EH</b> <b>JW/JHi</b>	<b>22<sup>ND</sup> MAY 2020</b>	<b>AR</b>



Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
for a return to school or safely supported.		<ul style="list-style-type: none"> <li>Specific arrangements for pupil transport have been risk assessed and agreed with local providers</li> <li>Leaders and staff should review individual pupils' handling plans, including the use of PPE</li> <li>Additional advice should be sought from external agencies where appropriate in relation to moving and handling (physiotherapy, occupational therapy)</li> <li>Plans should be understood, shared and followed consistently by all staff working with those pupils</li> <li>Prepare additional social stories to support pupils with autism / learning difficulties (highlighting changes to classrooms/arrangements/use of PPE, for example) and share with parents/carers and pupils prior to pupils returning to school.</li> <li>School will access the specialist teaching materials on Oak National Academy</li> </ul> <p>As a result, pupils with complex needs are well supported.</p>			<p><u>JW/JHi/SR/VH</u></p> <p><u>JW/JHi/SR/VH</u></p> <p><u>JW/JHi/SR/VH</u></p> <p><u>JW/JHi/SR/VH</u></p>	<p><u>1<sup>st</sup> September 2020 and ongoing</u></p>	<p><u>AR</u></p> <p><u>AR</u></p> <p><u>AR</u></p> <p><u>AR</u></p>
Vulnerable pupils and pupils with SEND do not receive appropriate support.	<u>H</u>	<ul style="list-style-type: none"> <li>Appropriate planning is in place to support the mental health of pupils returning to school</li> </ul>	<u>M</u>	<u>M</u>	<u>JHi/JW/SR/VH</u>	<p><u>1<sup>st</sup> September 2020 and ongoing</u></p>	<u>AR</u>

Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
		<ul style="list-style-type: none"> <li>Agree what returning support is available to pupils with SEND in conjunction with families and other agencies.</li> </ul> <p>As a result, pupils with SEND and those concerned about returning to school are well supported.</p>			<u>JHi/JW/SR/VH</u>		<u>AR</u>
Increased number of safeguarding concerns reported after lockdown.	<b>H</b>	<ul style="list-style-type: none"> <li>Agree safeguarding provision to be put in place to support returning pupils</li> <li>Ensure that key staff (DSL and deputies) have capacity to deal with any arising concerns</li> <li>Follow up any referrals made by staff swiftly, while maintaining social distancing.</li> </ul> <p>As a result, safeguarding remains of the highest priority and practice.</p>	<b>M</b>	<b>M</b>	<u>AR/JW/JHi</u> <u>AR/JW/JHi</u> <u>AR/JW/JHi</u>	<u>1<sup>st</sup> September 2020 and ongoing</u>	<u>AR/AP</u> <u>AR/AP</u> <u>AR</u>
Emergency evacuation due to fire etc.	<b>H</b>	<ul style="list-style-type: none"> <li>Lockdown, fire and emergency evacuation procedures to be reviewed so that social distancing can be maintained</li> <li>Leaders to communicate procedures to all staff</li> <li>Staff to communicate emergency evacuation procedures to pupils so that they are appropriately reminded of the protocol. Additionally, remind children of the expectation that they maintain</li> </ul>	<b>M</b>	<b>M</b>	<u>JB</u>  <u>AR/JW</u>  <u>CLASS TEACHER</u>	<u>1<sup>st</sup> September 2020 and ongoing</u>	<u>AR</u>  <u>AR/AP</u>  <u>AR</u>

Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
		<p>distance when lining up for the emergency evacuation and register.</p> <p>As a result, social distancing is maintained in the event of an emergency evacuation.</p>					
Cleaning is not sufficiently comprehensive.	<b>H</b>	<ul style="list-style-type: none"> <li>Ensure that all cleaning and associated health and safety compliance checks have been undertaken prior to opening</li> <li>A nominated member of staff monitors the standards of cleaning in school and identifies any additional cleaning measures</li> <li><b>Where possible, additional cleaning hours determined to increase the regularity of cleaning</b></li> <li>Whilst pupils are at breaktime/lunchtime, staff to clean tables/door handles with a disinfectant spray. Gloves to be worn during this and hands washed afterwards – see return to school plan/September 2020</li> <li>Disposable gloves/wipes/sprays are next to photocopiers/printers etc and used before and after using.</li> <li>Cleaners to act upon guidance normally linked to ‘deep cleans’ as part of their daily procedures (i.e. a</li> </ul>	<b>M</b>	<b>L</b>	<p><b>JB</b></p> <p><b>JW/JB</b></p> <p><b>AR</b></p> <p><b>CLASS TEACHER</b></p> <p><b>ALL STAFF</b></p> <p><b>SM</b></p>	<p><b>1<sup>st</sup> September 2020 and ongoing</b></p> <p><b>1<sup>st</sup> September 2020 and ongoing</b></p> <p><b>ONGOING</b></p> <p><b>ONGOING</b></p> <p><b>ONGOING</b></p>	<p><b>AR</b></p> <p><b>AR</b></p> <p><b>AR</b></p> <p><b>JW</b></p> <p><b>JW</b></p> <p><b>JB</b></p>

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		<p>focus on door handles, toilets, changing room and as designated that day.</p> <p>As a result, high standards of cleanliness are maintained in school.</p>					
Contractors, deliveries and visitors increase the risk of infection.	<b>H</b>	<ul style="list-style-type: none"> <li>• All contractors to be checked to ensure that they are essential visitors prior to entry to the school</li> <li>• Agree arrival and departure times with contractors to ensure that there is no contact with staff or pupils</li> <li>• All contractors/visitors to wash hands on entry to the school site and wear a mask/visor.</li> <li>• Contractors and visitors are directed to specific/designated handwashing facilities</li> <li>• All areas in which contractors work are cleaned in line with government guidance</li> <li>• Contractors to bring own food, drink and utensils onto site.</li> <li>• Staff who receive deliveries to the school to wash hands in line with government guidance after handling</li> <li>• Where possible, staff to identify safe/designated place for delivery without need for contact with</li> </ul>	<u>L</u>	<u>L</u>	<p><u>JB</u></p> <p><u>JB</u></p> <p><u>JB</u></p> <p><u>JB</u></p> <p><u>SM</u></p> <p><u>JB</u></p> <p><u>ALL RELEVANT STAFF</u></p> <p><u>ALL RELEVANT STAFF</u></p>	<p><u>ONGOING</u></p> <p><u>ONGOING</u></p> <p><u>ONGOING</u></p> <p><u>ONGOING</u></p> <p><u>ONGOING</u></p> <p><u>ONGOING</u></p> <p><u>ONGOING</u></p> <p><u>ONGOING</u></p>	<p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>JB</u></p> <p><u>JW</u></p> <p><u>JW</u></p> <p><u>JW</u></p>

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		<p>staff. Drivers are not permitted to remain within the school building for any longer than is required to make a delivery. Goods will be placed to the front of the reception area (near the entrance) and left for the appropriate staff member to handle.</p> <ul style="list-style-type: none"> <li>Surfaces to be cleaned after any deliveries have been made.</li> </ul> <p>As a result, any external visitors/contactors are kept safe and the risk to other members of the school is minimised.</p>			<b><u>PERSON TAKING DELIVERY</u></b>	<b><u>ONGOING</u></b>	<b><u>JW</u></b>
<p>Conducting Test</p> <p>Infection of Tester from Air Borne Particles</p> <p>Infection of Tester from contaminated surfaces</p>	<b>H</b>	<ul style="list-style-type: none"> <li>All members of staff will sign to confirm they have watched instructional video on YouTube about self administering tests</li> <li>Tests to take place before 7:30am so that parents can be informed of impact on class by 8:00am and/or JW/AR/JH can arrange appropriate cover</li> <li>Tester to wash hands prior to and after testing</li> <li>All surfaces to be wiped down before and after testing</li> <li>Testing waste to be disposed of immediately following tests</li> <li>Double bag all positive test waste materials and place in household waste</li> </ul>	<b><u>M</u></b>		<b><u>Person taking the test</u></b> <b><u>Covid coordinator</u></b> <b><u>Registration Assistant</u></b>	<b><u>Ongoing</u></b>	<b><u>LH/JW/AR</u></b>

Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
		<ul style="list-style-type: none"> <li>Single bag all negative tests and dispose of in household waste</li> <li>Record of tests and test results to be kept by covid coordinator/assistant, must include Time, Date, Name, Result, Comments, Actions following positive test</li> </ul>					
Contact Following a Positive Test Cross contamination of other family members from used testing materials	<b>H</b>	<ul style="list-style-type: none"> <li>All members of staff will sign to confirm they have watched instructional video on YouTube about self administering tests</li> <li>All staff who take the tests will receive the guidance document v.1.3.2</li> <li>Wash hands prior to and after testing</li> <li>All surfaces to be wiped down before and after testing</li> <li>Staff member testing positive must isolate immediately, not go into work and contact Covid coordinator.</li> <li>Staff member testing positive will self isolate at home and organise an NHS PCR COVID Test</li> <li>Candidate to double bag all waste materials and place in household waste</li> <li>The member of staff will record the test result on the NHS Test and Trace website</li> </ul>	<u>M</u>		<u>Person taking the test</u> <u>Covid coordinator</u>	<u>Ongoing</u>	<u>LH/JW/AR</u>

Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
Contact during a void test Cross contamination of other family members from used testing materials	H	<ul style="list-style-type: none"> <li>All members of staff will sign to confirm they have watched instructional video on YouTube about self administering tests</li> <li>All staff who take the tests will receive the guidance document v.1.3.2</li> <li>Wash hands prior to and after testing</li> <li>All surfaces to be wiped down before and after testing</li> <li>Staff member receiving a void test must complete a second test. If the subsequent test comes back void, the member of staff must organise a NHS PCR COVID test and the covid coordinator contacted.</li> <li>The member of staff will record the test result on the NHS Test and Trace website</li> </ul>	<u>M</u>		<u>Person taking the test</u> <u>Covid coordinator</u> <u>Registration Assistant</u>	<u>Ongoing</u>	<u>LH/JW/AR</u>
Contact during negative result Incorrect logging or result resulting in risk of infection	M	<ul style="list-style-type: none"> <li>All members of staff will sign to confirm they have watched instructional video on YouTube about self-administering tests</li> <li>All staff who take the tests will receive the guidance document v.1.3.2</li> <li>Wash hands prior to and after testing</li> <li>All surfaces to be wiped down before and after testing</li> </ul>	<u>L</u>		<u>Person taking the test</u> <u>Covid coordinator</u>	<u>Ongoing</u>	<u>LH/JW/AR</u>

Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
		<ul style="list-style-type: none"> <li>If a negative result is received, the member of staff should go into work as normal and inform the covid coordinator about the result</li> <li>The member of staff will record the test result on the NHS Test and Trace website</li> </ul>					
Test resources Lack of testing equipment creating an increased risk of infection in school	<b>H</b>	<ul style="list-style-type: none"> <li>Covid coordinator to ensure a record of how many tests are available to staff is recorded and new tests are reordered within an appropriate time scale</li> <li>On collection of tests (school hall), staff are to appropriately distance from one another.</li> <li>Registration assistant to ensure that all staff sign for their test kits, recording the LOT number</li> <li>Registration assistant to wear a face mask and ensure social distancing when distributing the testing kits</li> <li>Record kept of: name of school, person issuing the test, date of issue, LOT number and person using the test</li> </ul>	<b>L</b>		<b>Person taking the test Covid coordinator</b>	<b>Ongoing</b>	<b>LH/JW/AR</b>
Test Failure Candidates continue to work due to a false negative test result	<b>M</b>	<ul style="list-style-type: none"> <li>All members of staff will sign to confirm they have watched instructional video on YouTube about self administering tests</li> <li>All staff who take the tests will receive the guidance document v.1.3.2</li> </ul>	<b>L</b>		<b>Person taking the test Covid coordinator</b>	<b>Ongoing</b>	<b>LH/JW/AR</b>



Risk Description/Area of Concern	Level of risk prior to risk control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
		<ul style="list-style-type: none"> <li>Registration Assistant should carry out routine and documented checks to ensure correct procedure continues to be followed</li> <li>Test kits to be stored and managed by the Registration Assistant in line with the DfE storage guidelines to prevent damage to equipment</li> </ul>					

Useful links:

- Safeguarding: <https://www.gov.uk/government/publications/covid-19-safeguarding-in-schools-colleges-and-other-providers/coronavirus-covid-19-safeguarding-in-schools-colleges-and-other-providers>
- Remote learning: <https://www.gov.uk/guidance/safeguarding-and-remote-education-during-coronavirus-covid-19>
- Attendance: <https://www.gov.uk/government/publications/coronavirus-covid-19-attendance-recording-for-educational-settings>
- Premises: <https://www.gov.uk/government/publications/managing-school-premises-during-the-coronavirus-outbreak/managing-school-premises-which-are-partially-open-during-the-coronavirus-outbreak>
- Prevention and control- <https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19/guidance-to-educational-settings-about-covid-19>
- Advice: <https://www.gov.uk/government/collections/coronavirus-covid-19-list-of-guidance>
- Vulnerable: <https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-vulnerable-children-and-young-people/coronavirus-covid-19-guidance-on-vulnerable-children-and-young-people>
- Extremely vulnerable: <https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19>
- SEND - <https://www.gov.uk/government/publications/coronavirus-covid-19-send-risk-assessment-guidance/coronavirus-covid-19-send-risk-assessment-guidance>
- Home learning support: <https://www.gov.uk/government/publications/coronavirus-covid-19-online-education-resources>
- Remote support: <https://www.gov.uk/guidance/get-help-with-technology-for-remote-education-during-coronavirus-covid-19>
- Accountability measures: <https://www.gov.uk/government/publications/coronavirus-covid-19-school-and-college-performance-measures/coronavirus-covid-19-school-and-college-accountability>



- Pupils' mental health support/pastoral care at home: <https://www.gov.uk/government/publications/covid-19-guidance-on-supporting-children-and-young-peoples-mental-health-and-wellbeing/guidance-for-Parents/carers-and-carers-on-supporting-children-and-young-peoples-mental-health-and-wellbeing-during-the-coronavirus-covid-19-outbreak#helping-children-and-young-people-cope-with-stress>Parents/carers: <https://www.gov.uk/guidance/supporting-your-childrens-education-during-coronavirus-covid-19>
  - Parents/carers with pupils with SEND: <https://www.gov.uk/guidance/help-children-with-send-continue-their-education-during-coronavirus-covid-19>
  - Supporting Parents/carers: <https://www.gov.uk/government/publications/covid-19-school-closures/guidance-for-schools-about-temporarily-closing#working-with-Parents/carers>
  - Financial support: <https://www.gov.uk/government/publications/coronavirus-covid-19-financial-support-for-education-early-years-and-childrens-social-care/coronavirus-covid-19-financial-support-for-education-early-years-and-childrens-social-care>
  - Exceptional costs: <https://www.gov.uk/government/publications/coronavirus-covid-19-financial-support-for-schools/school-funding-exceptional-costs-associated-with-coronavirus-covid-19-for-the-period-march-to-july-2020>
  - Reducing burdens: <https://www.gov.uk/government/publications/coronavirus-covid-19-reducing-burdens-on-educational-and-care-settings/reducing-burdens-on-educational-and-care-settings>
  - Social distancing: <https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-social-distancing-in-education-and-childcare-settings/coronavirus-covid-19-implementing-social-distancing-in-education-and-childcare-settings>
  - PPE: <https://www.gov.uk/government/collections/coronavirus-covid-19-personal-protective-equipment-ppe>
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- Public health England <https://www.gov.uk/government/organisations/public-health-england>
  - NHS: <https://www.nhs.uk/conditions/coronavirus-covid-19/what-to-do-if-you-or-someone-you-live-with-has-coronavirus-symptoms/>
  - Government advice: <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>
  - DfE <https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19/guidance-to-educational-settings-about-covid-19>
  - A detailed checklist and key guidance for action for health and safety is available at: [www.gov.uk/government/publications/managing-school-premises-during-the-coronavirus-outbreak/managing-school-premises-which-are-partially-open-during-the-coronavirus-outbreak](http://www.gov.uk/government/publications/managing-school-premises-during-the-coronavirus-outbreak/managing-school-premises-which-are-partially-open-during-the-coronavirus-outbreak)
  - Information re testing: <https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>

